

Update of signature

We comply with data protection and as a Data Controller, we will only collect, store and process personal information required to open and operate your account. For more information, please view the Privacy Notice at www.coventrybuildingsociety.co.uk/privacy or ask us for a copy.

Full name	<input type="text"/>
Address	<input type="text"/>
Please quote one of your account numbers	<input type="text"/>
Signature of account holder	<input type="text"/>

You'll need to provide one item of identification from the ID Checklist below.

ID checklist

To confirm who you are	Branch	Post
Passport (UK or foreign) – current, valid and full	Original	Certified copy
Valid (UK or EEA) photocard driving licence (full or provisional)	Original	Certified copy
EEA member state identity card	Original	Certified copy
Full old style paper driving licence (UK) – current, signed	Original	Certified copy
DWP pension entitlement letter – valid for the current year	Original	Original
Birth certificate/adoption certificate (under 18s only)	Original	Certified copy
NHS medical card/document, showing holder's name, DOB, NHS number (under 18s only)	Original	Original

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Certifying documents

Copies of original documents can only be certified by one of the following:

Legal professional (solicitor registered in England and Wales, Northern Ireland or Scotland, barrister registered in England and Wales, Northern Ireland or Scotland or notary public registered in any country), **qualified accountant** (registered with either ICAEW, ICAS, CAI, ACCA, AAT, CIPFA or CIMA), **public sector official** (serving officer of the Armed Services, serving police officer, teacher in current employment), **medical professional** (doctor registered with the General Medical Council, dentist registered with the relevant national professional body), **Post Office official** (must include Post Office stamp or Post Office certificate), **embassy official** (an embassy, consulate or high commission officer in the country of issue of the relevant document), **Other** (local government councillor, Member of Parliament, bank manager, building society manager or minister of religion).

Copies of your original documents should have been certified **within the last 12 months** using the following words: **'I confirm that I have seen the original document'**.

The certifier must sign their name and include these details: full name, profession, business address (if applicable), phone number and date.

The person certifying should be in **current employment**, but we'll also accept certification from a person who has retired (unless the list above specifies that the person must be serving), as long as they still hold the qualification and are a member of the relevant institute. The person certifying **must not be related to you** in any way (for example: spouse, partner, sibling, parent, child or in-law) and they must not be named as a joint account holder/borrower on your mortgage. You can't certify your own documentation.

Branch use only

Group A ID taken	<input type="text"/>					
Signature and ID checked by:	Cashier number and initials	<input type="text"/>	Branch number	<input type="text"/>	Date	<input type="text" value="dd / mm / yyyy"/>